



UNITED NATIONS

NATIONS UNIES

NEW YORK

**INTERNATIONAL CIVIL SERVICE
COMMISSION**

**COMMISSION DE LA FONCTION
PUBLIQUE INTERNATIONALE**

DC2 BUILDING, 10TH FLOOR, ROOM DC-1020

NEW YORK, NY 10017

Hiring of Pricing Agent, ICSC Cost of Living Survey

Location : Doha, Qatar
Application Deadline : 14 October 2020 (Midnight Doha Time)
Type of Contract : Individual Contract
Languages Required : Arabic and English
Starting Date : November 2020
Expected Duration of Assignment: November 2020 (2-3 weeks assignment)

Background

The International Civil Servant Commission (ICSC) of UNITED NATIONS conducts Cost-of-Living Surveys at all UN duty stations on a periodic basis. It has scheduled to conduct the survey for Qatar in November 2020. Therefore, ICSC is seeking to hire a pricing agent to collect prices for a given list of commodities and services from local market.

Duties and Responsibilities

- The pricing agent will be responsible for collecting and recording price data from retail outlets in Doha as per ICSC guideline.
- Prices to collect of given list of 232 specific items of different brand and descriptions from selected outlets will provide by the survey coordinator.
- Completion of pricing agent questionnaire on price collection and general market conditions of goods and services.

Requirements:

- An independent person with no past or present work experience with any of the organizations of the United Nations Common System and is not an immediate relative of a UN staff member (child, parent, spouse, etc.);
- Has international shopping experience with knowledge of the local market;
- Preferably an expatriate who has lived at the duty station for at least one year;

- Has the ability to get around the duty station to visit the outlets by either public transportation or his/her own means of transport if necessary;
- Conversant with English and in Arabic, to ensure proper interpretation of item specifications as provided on the pricing forms;
- Able to communicate effectively (preferably in the official language of the duty station) because the job requires interaction with outlet owners and workers;
- Possesses a High School Diploma or equivalent;
- Having experience in the field of statistics, economics, project management, auditing accounting and/or finance is an additional asset
- Available to complete the job within the given time frame.

Remuneration:

USD_ 3,865 to be paid in Qatari Rials

How to apply

The interest candidates are invited to submit their CV and letter of interest to ao.doha@unesco.org on or before 14 October 2020. Please indicate “Application for Pricing Agent” in the subject line of your email. Only short listed candidate will be contacted for further discussions.